**STOKE & HURLESTON PARISH COUNCIL**

**www.stokeandhurleston-pc.gov.uk**

Minutes of Meeting held on 16th May 2022 @ 7.50pm

**Nantwich Vets, Hurleston .**

**Councillors Present**: Christine Bowen (**CB**) (Chair)**,** John Doherty (**JD**)**,** Stuart Field (**SF**) (Vice Chair), Mrs Helen Exley (**The Clerk**) Mrs Valerie Pickford (**VP**), Mike Kosh (**MK)**

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1. | **Apologies: -** Sarah Pochin (**SP**) Robert Darlington (**RD**) | Chair | Clerk | 16/05/22 |
| 2. | **Declaration of Councillors Interests:**-  There were no declarations registered from any Cllrs present. | Clerk | Clerk | 16/05/22 |
| 3. | **Matters arising from previous Minutes & Approval:** -  The Minutes of 07/03/22 quarterly parish meeting were amended (point 10). Proposed as correct by **VP** and **SF** seconded.  Matter arising :- none. | Chair | Clerk | 16/05/22 |
| 4. | **Open Forum:-**  No members of the public were present. | General Public | Clerk | 16/05/22 |
| 5. | **Borough Councillor:-**  Not present at the meeting. No report sent. | Clerk | SP | 16/05/22 |
| 6. | **Highways Update**: -   * **Update on CEC outstanding issues –** no update from Highways. * **Update on speed cameras &s106 monies – MK** reported that there was a meeting on 26/04/22 to receive information from CEC Highways to discuss cost of signs and crossings. A brief meeting as Highways need further time to work on costings and feasibility of putting a crossing in Wardle, signs for S&H and pursuing the Average Speed Cameras in Alpraham & Calverley. Meeting now planned for 02/08/22. The funds from S106 is Approx £96k for S&H & Wardle combined. This is to cover the cost of both the crossing and the signs in S&H. **MK** has written to the Police Crime commissioner regarding the speeding issues in the Parish. Recent email stated that local PCSO’s now not available for local issues. **JD** has had recent contact with PCSO Sharon Jones regarding parking issues. **JD** will follow up the speeding issues with local PSCO on behalf of **MK.** * **Tree at Stoke Manor** – **MK** has spoken with the local resident who is happy to pay for the tree to be taken down. It doesn’t belong to farm, or to Stoke Manor. Is it a CE Highways tree? **MK** will draft a letter to say it has been reported by **SP** on several occasions. PC need confirmation on ownership before removal. Photographic evidence required as well. Grass on the verge also requires cutting back due to poor visibility onto A51. **MK** to provide photos and e mail to clerk. | Chair | Chair  MK/SP  Clerk | ongoing |
|  | * **Parking issues within the parish**- Old Chester Road is becoming a problem with additional cars parking. A letter is to be sent to all residents within the Barbridge area highlighting the issues and politely requesting that consideration be given to parking and causing obstruction. School buses are turning 4 times a day with school children being collected and dropped. Letters to be given to **CB** for distribution. * **Footpath maintenance from Barbridge to Wardle –** The Clerk has contacted the CEC footpath officer regarding ownership. This has now been forwarded to the Adopted Highways Officer. Now waiting to hear from them.   It was proposed by **VP** that a steering group be formed within the Parish Council to deal with all Highways issues.  It is to be called “The Infrastructure Road Group” and the Cllr responsible for this group is **SF. CB** seconded this. |  |  |  |
| 7. | **Lengthsman duties:-**  Fence by UU Waterworks is collapsing. Peter has e mailed asking if this is a CEC issue, but it was concluded that this is a Waterworks issue. | Clerk | Clerk | ongoing |
| 8. | **Parish Council Noticeboard:-**  **MK** still has the noticeboard. He has contacted the company to request that they erect it, but there is little contact with them. **MK** has visited the company who stated that they are struggling with staffing. **JD** has asked a local resident to erect the board and we are waiting for a quote. | Chair | MK | ongoing |
| 9. | **Clerk’s report:-**  E mail received regarding **SP** funding requests on the Ward budget. | Clerk | Clerk | 16/05/22 |
| 10. | **Website:-**  **JD** has updated the website, but issues with the photo uploads. Agreed by all that the website has been much improved. | Chair | JD | ongoing |
| 11. | **Community Governance review-**  Recent update on the Governance states that the name of the PC remains the same, boundaries remain and there will be an additional councillor. This will take place from May 2023. | Chair | Chair | 6/05/22 |
| 12. | **Defibrillator training:-**  **CB** has given dates for potential training times. The Clerk to check room availability. **CB** will advertise on the Village FB page, website and advertise in the pub and café at Venetian Marina. Suggested that this be run over 2 evenings – 20 per session. Flyers to be dropped off to notify residents of the training. | Chair | Chair | June |
| 13. | **Local Community Champion Recognition:-**  **VP** offered to draft a letter for the person receiving the award at the last meeting and to do a note for the noticeboard. These have now been circulated for approval. It was agreed that it would be awarded as and when it is required, when a good deed has been done. This is to start when the noticeboard is in place so that it can be communicated to the parish how people can be recognised. | Chair | JD | ongoing |
| 14. | **Signing off the annual Audit for 2021-2022:-**  The Annual Audit was agreed and signed off by the Chair. The AGAR certificate will now be sent off to the Auditors and the relevant documentation will be posted on the website and noticeboard. | Clerk | Clerk | 16/05/22 |
| 15. | **Planning Matters :-**  Current:-  *22/1158N – Brook Cottage, Chester Rd, CW5 6BU - demolition of existing site & erection of replacement dwelling with change to Vehicle access.*  Past:-  *21/6473N – Holly Tree Cottage, Mill Pool Lane, CW5 6AU – Kitchen Extension & New Garage*  *21/6359N – Stoke Hall Farm, Stoke Hall Lane, CW5 6AS – Demolition of Barns and conversion of Agricultural buildings to create 7 new dwellings*  *21/4643N – 3 Canal Cottages, replace outriggers –approved with conds.*  *21/0580N – Park Farm, Chester Road Hurleston. Use of existing goods access as overflow for vehicle exit. – undecided.* | Chair | Chair | 16/05/22 |
| 16. | **Payment of accounts:-**  Cheques issued:-   * Peter Wilson (565) £190.00 * CHALC fees (566) £94.68 * Helen Exley (fees) (567) £422.80 * Helen Exley (annual expenses) (568) £193.73 * Nantwich vets room hire (569) £60.00 * Zurich insurance (570) £219.78   **Bank Mandate** – it was agreed that the Natwest account be closed and a new account be opened with another bank. This was proposed by **JD** and seconded by **SF.**  Clerk’s Salary and litterpicker fee to be reviewed at the next meeting. | Clerk | Clerk/Chair | 16/05/22 |
| 17. | **Items for next agenda:-**  Councillor vacancies to replace **VP** and **MK.** Adverts to be put on CEC and PC website. A thank you to both **VP** and **MK** for all their hard work over the years. | Chair | Clerk    Clerk  CB  The Clerk | 16/05/22 |
| 16. | **Dates for 2022 meetings :-**  **5th September – 7.30pm**  **5th December – 7.30pm** | Clerk | Clerk | 16/05/22 |

There being no further business, the Chairman declared the meeting closed @9.30 pm

-------------------------------------------------------------------------**Chair** ------------------------------------------------------**Date**