**STOKE & HURLESTON PARISH COUNCIL**

**www.stokeandhurleston-pc.gov.uk**

Minutes of Meeting held on 9th March 2020 @ 7.30pm

**Nantwich Vets Equine meeting room, Hurleston.**

**Councillors Present**:, Mrs Valerie Pickford (**VP**) (Chair) Robert Darlington (**RD**)Mrs Helen Exley (**The Clerk**), Christine Bowen (**CB**), Mr Fred West (**FW**)**,** Mr Ken Hough (**KH**)

**No Members of the public present**

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies: -**  Mike Kosh (**MK**) - holiday | Chair | N/A | 09/03/20 |
| 2. | **Declaration of Councillors Interests**:-  There were no declarations registered from any Cllrs present. | The Clerk | The Clerk | 09/03/20 |
| 3. | **Matters arising from previous Minutes & Approval:** -  The Minutes of 09/12/19 were signed and agreed as accurate by all Councillors present. Proposed by **CB** and 2nded by **RD**  **Matters arising:-**  none | Chair | N/A | 09/03/20 |
| 4. | **Open Forum:-**  No members of the public were present. | General Public | The Clerk | 09/03/20 |
| 5. | **Borough Councillor:-**  **SP** not in attendance. | Chair | SP | 09/03/20 |
| 6. | **Highways Update**: -   * Hedge separating the Old Chester Road & Stoke Hall Lane junction has been reported to CEC Highways because of the height. Still awaiting feedback even though a recent reminder e mail has been sent. Clerk to chase further. * Matrix signs – Still waiting for information regarding the money released to CEC via the 106 agreement. **MK** has been pushing to find out when this will be available and what it will be used for – purchase of permanent SIDS in Wardle area? It was agreed by all Cllrs that it was difficult to make a decision on purchasing SIDs and making the investment in mobile SID’s for the parish until there was more of a definite outcome to the funding situation. | Chair | Chair | ongoing |
| 7. | **Lengthsman duties:-**   * The Clerk confirmed that the Lengthsman has his own public liability cover. A copy of the certificate is kept on file. * The Great British Spring Clean. It was agreed by all Cllrs present that the Clerk would register for the promotional package for this. There could be leaflet drops around the Village to encourage residents to assist in a “Spring Clean” of litter in the Parish, in addition to the litter picker’s duty. * Comments regarding parking in the turning area in Old Chester Road causing issues for residents. **VP** to investigate further. | Clerk | Clerk/VP | 11/05/20 |
| 8. | **Clerk’s report:-**   * Clerk’s salary review – Clerk has investigated via CHALC and recent job adverts similar to SHPC. The standard rate for a Parish Council the size of SHPC is 4 hours/week @£10.57/hr. It was proposed by **VP** and seconded by **CB** that the current Clerk’s hourly rate be increased to this rate from 01/04/2020. All cllrs were in agreement. This rate would be reviewed at December PC meetings in line with the setting of the Precept level, with a start date the following April. * Online banking forms were completed. Proposed by **VP** and seconded by **CB** that this method of banking would facilitate easier and quicker banking, especially with high street banking facilities diminishing. It was agreed that all payments made online would take place at the meetings and would be witnessed by the account signatories, therefore keeping in line with the Financial Standing Orders. * VE Day celebrations. It was agreed by all Cllrs that the PC would not be organising any celebrations as there was no focal point to the village, making it harder to stage an event. | The Clerk | The Clerk | 09/03/20 |
| 9. | **Adoption of Model Financial Regulations:-**  After further investigation, it was proposed by **FW** and seconded by **RD** that the original MFRs, which had been amended where necessary to suit the PC, should be adopted. They covered all aspects of financial regularity,    whether it applied to SHPC or not.  The Clerk was in the process of registering with HMRC for employment purposes. | Chair | Chair | 09/03/20 |
| 10. | **Planning Matters :-**   * 20/0979N – erection of agricultural building off Old Chester Road. – no comment to make | The Clerk | N/A | ongoing |
| 11. | **Payment of accounts:-**  Cheques issued:-   * Intouch CRM (516) £ 360.00 * Bunbury Cluster Meetings (517) £ 10.00 * Nantwich Vets (Room Hire) (518) £ 50.00 * Peter Wilson (Litter Picker) (519) £ 537.50 * Helen Exley Salary (512) £ 300.00   All payments proposed by **VP** and seconded by **FW**. | The Clerk | The Clerk | 09/03/20 |
| 12. | **AOB:-**  None | The Chair | The Chair | 09/03/20 |
| 13. | **Dates for 2020 meetings :-**  Agreed to change the date of may meeting to the 11th as 3 Cllrs would not be present on the 18th May  **11th May (to include AGM) 14th September 7th December** | The Clerk | The Clerk | 09/03/20 |

There being no further business, the Chairman declared the meeting closed @ 20.40pm

-------------------------------------------------------------------------**Chairman** ------------------------------------------------------**Date**