

Minutes of Meeting held on 7th December 2020 @ 7.30pmVirtual meeting Via Zoom .

Councillors Present:, Mrs Valerie Pickford (**VP**) (Chair) Mike Kosh (**MK**) Robert Darlington (**RD**) Mrs Helen Exley
(**The Clerk**) Borough Councillor Sarah Pochin (**SP**)

Point	Agenda point	Raised By	Action	Due Date
1.	Apologies: - Christine Bowen (CB) Mr Fred West (FW), Absent, Mr Ken Hough (KH) Absent	Chair	Clerk	07/12/20
2.	Declaration of Councillors Interests:- There were no declarations registered from any Cllrs present.	The Clerk	The Clerk	07/12/20
3.	Matters arising from previous Minutes & Approval: - The Minutes of 14/09/20 were signed and agreed as accurate by all Councillors present. Proposed by VP and 2nded by RD Matters arising:- none	Chair	N/A	07/12/20
4.	Open Forum:- No members of the public were present	General Public	The Clerk	07/12/20
5.	Borough Councillor:- Updates to include:- <ul style="list-style-type: none"> Governing system is moving from Cabinet System to Committee system in way of operating. This should be far more democratic. Funds available for businesses available from CEC for COVID help. £7.8M is available. Links on CEC website. Available until March 2022 Cycleways and Footpaths – championing improvements on A51 as no current cycleways on the route from Nantwich to Chester. A51 – SP been out with CEC engineers looking at ways to spend 106 agreement money. Neighbouring PCs have now decided they want to have average speed cameras rather than a crossing. Looking at siting of safety islands in the middle of the road. 10 year spend limit with the 106 money between the 4 parishes on the A51. SP trying to push CEC to provide the money to conduct survey on A51 corridor. Traffic survey to commence in Jan 2021 on A51 to look at volume and speed of traffic. MK asked to be included in further site meetings regarding the siting of potential matrix signs. What are the time scales for visits? SP stressed that the work of the PC's is extremely important in trying to push CEC to make changes and improving local issues. 	Chair	SP	07/12/20

6.	Highways Update: - <ul style="list-style-type: none"> Update on Highways correspondence -All items are on a wait list for CEC to complete work that we have reported. Hedge still needs to be attended to at the bridge. Should have been looked at by end of November. Clerk to follow up on this. Tree and hedge outside Stoke Hall have been registered with CEC – will follow up again with CEC Matrix signs – see Minute #5 bullet #7. Ownership of wooded land by the pub – Unable to establish the ownership of the land, with the Land registry, which was inconclusive. It was agreed that the local resident who has offered to tend this land and to make improvements to the tidying up of the area, be allowed to do so, for the benefit of the community. 	Chair	MK/Clerk/ Chair	ongoing
7.	Lengthsman duties:- <ul style="list-style-type: none"> Bridge 98 Dog waste bin lock now has been repaired. PC wished it to be minuted on the excellent job that Peter does for the Parish Council.	Clerk	Clerk	ongoing
8.	Appraisal, Disciplinary and Grievance procedures:- VP explained that, having attended a recent training course, the PC should have in place, App, Disc and Grievance <i>Procedures</i> for the PC's sole employee, the Clerk. Documents will be distributed before the next meeting, to be approved by the PC, and can then be placed in an <i>Employee Handbook</i> with any other documents.	Chair	Chair	March 2021
9.	Parish Council Noticeboard:- Links have been sent to all Cllrs for potential new boards. VP reported that the PC has to have a noticeboard and suggested that a single window style and aluminium (to aid maintenance), similar in design to the last board, should be obtained. Looking at a local company to provide the board. Decision regarding siting of the board (two options) to be made and clarification that it is within planning regulations. VP proposed that a budget of up to £1600 be spent on a board (aluminium, 6xA4 sheets size, lettering). RD 2nded. The Clerk to investigate whether planning is required & report back in advance of the next meeting. VP and MK agreed to investigate the purchase of a board, subject to the above requirements and budget, and hoped to be able to buy one once the need for planning regs had been clarified.	Chair	Clerk	ongoing
10.	Clerk's report:- <ul style="list-style-type: none"> Website accessibility requirements and upgrade are now compliant with Government requirements. 	The Clerk	The Clerk	07/12/20
11.	Planning Matters :- <i>Current:-</i> 20/4666N – Keepers Cottage, Cuckoo Lane – Change of use from Agriculture to equestrian use. No comment. <i>Past:-</i> 20/2642N -Land at Chester Road, Hurleston – erection of Haybarn. - undecided	The Chair	The Clerk	07/12/20

12.	Payment of accounts:- <ul style="list-style-type: none"> Setting of the Precept 2021/22. It was proposed that the Precept be increased by 5% by RD and MK seconded. This will now take the Precept request for 2021/22 from the current £2,617 to £2,748 – an increase of £131 per annum Cheques issued:- <ul style="list-style-type: none"> Intouch CRM (website) £480.00 Helen Exley (clerks Fees) (531) £507.36 Richard Goodyear – Christmas tree (532) £130.00 Peter Wilson (533) £270.00 Helen Exley Zoom meeting fees (534) £ 28.78 Helen Exley Land Registry fees £25.00 CHALC training fees (535) £25.00 	The Clerk	The Clerk	07/12/20
13.	AOB/ items for next agenda:- Review of Clerk's and Lengthsman salary at next meeting in March 2021. VP has stated that 2 members of the Parish who have contacted her stating their interest in joining the Parish Council, if any future vacancies arise. VP hopes that the next meeting will be a physical one!	The Chair	The Chair	07/12/20
14.	Dates for 2021 meetings :- 8th March -7.30pm 17th May to include annual meeting 13th September – 7.30pm 6th December – 7.30pm	The Clerk	The Clerk	07/12/20

There being no further business, the Chairman declared the meeting closed @9.00 pm

-----Chairman-----Date