

Stoke & Hurleston Parish Council

To Members of Stoke & Hurleston Parish Council

You are duly summoned to attend the meeting of Stoke & Hurleston Parish Council to be held on

Monday 5th December 2022 at 7.15pm

at The Vets' Meeting Rooms, Hurleston



Maximilian Clay - Clerk

28th November 2022

AGENDA

1.	Apologies for absence To receive any apologies and to approve the reasons for absence.
2.	Declarations of Interest and Dispensation considerations a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. b. To declare any Other Disclosable Interests in items on the agenda, and their nature.
3.	Minutes of previous meetings To agree the minutes of the Meeting of the Parish Council held on 5 th October 2022 and to authorise the Chair to sign them as a true record.
4.	Staffing a. To Approve the appointment of Maximilian Clay to the Offices of Clerk to the Parish Council and RFO; b. To ratify the signature of contract of employment (based on national terms and conditions) by the Chair; c. To authorise the change of official address of that of the new clerk d. To authorise changes to the council's bank mandate with NatWest to reflect the appointment of a new clerk.
5.	Unitary Authority Councillor Report To receive a report from the Ward Councillor, Sarah Pochin
6.	Public Forum Residents are invited to raise any matters affecting the Parish. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chair.
7.	Correspondence and Clerk's report To receive a report of correspondence received and any update reports from the Clerk.
8.	Councillor Vacancies To receive an update from the Chair and consider any nominations for co-option.
9.	Planning a. To consider responses to any planning application consultations that come to hand prior to the meeting (none at present).
	b. To receive updates on planning applications considered previously (for information only).

10.	Highways Matters To consider any matters requiring discussion and to update on outstanding matters, including the Blue Stones Junction markings.
11.	Lengthsman Update To review any outstanding and current issues.
12.	Governance <ul style="list-style-type: none"> a. Community Governance Review: To note the outcome of the Review, which recommends the formalisation of the Parish as a single unit and the increase in the number of Councillors from 6 to 7, and to note the impact that this will have on the 2023/24 precept. b. Dates for future meetings: To determine dates for meetings for the rest of the 2022/23 session and draft dates for the 2023/24 session. c. Electronic Banking: To authorise the mandate to be altered to allow for on-line banking and to authorise signature of any other related forms and mandates.
13.	Finance <ul style="list-style-type: none"> a. Receipts and Payments - To receive the schedule of receipts and payments and to approve the payments. b. Draft Budget - To consider the draft budget for 2023/24 and approve a final budget.
14.	Items for Future Agendas To receive any suggestions for future business.