

Stoke & Hurleston Parish Council

Clerk: Mrs Helen Exley Daisy Bank Farm, Off Top Farm Lane, Cholmondeston. CW7 4DR

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www.stokeandhurleston-pc.gov.uk

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the above mentioned Council, to be held on **Monday 7th December 2020** via **ZOOM**. Commencement of meeting 7:30pm prompt. All members of the press and public are welcome to attend. Please contact the Clerk for joining details.

Agenda for Quarterly Council Meeting

1. **Apologies**
2. **Declaration of Councillors Interests** – Members to declare any interests under the following categories: - Pecuniary interests, outside body interests, Family, friend or close associates interests.
3. **Approve Minutes of last meeting & vote for acceptance** – Matters arising and vote for acceptance from 14/09/20.
4. **Open Forum (15 minutes maximum).**
5. **Borough Councillor report-** Cllr Sarah Pochin to update SHPC on current issues within CEC
6. **Highways** – To review ongoing issues and current ones to include:-
 - Update on correspondence for Highways regarding outstanding issues
 - Matrix signs. MK
 - Ownership update on wooded area by pub carpark – recent Land Registry findings
7. **Lengthsman duties update** –
 - To review any outstanding and current issues.
8. **Appraisal, Disciplinary & Grievance Procedures** –
 - to discuss proposed procedures for adoption at the next meeting. VP
9. **Parish Council notice board** –
 - To review the purchase of a new board & potential purchase cost.
10. **Clerk's Report.** –
 - To update Councillors on website adjustments, now completed
11. **Planning Matters** –
Current:-
20/4666N – Keepers Cottage, Cuckoo Lane – Change of use from Agriculture to equestrian use.
Past:-
20/2642N -Land at Chester Road, Hurleston – erection of Haybarn. - undecided
12. **Payment of Accounts & Financial Matters** –
 - Setting of 2021/22 Precept
 - Clerk's fees & expenses, lengthsman's fees, Intouch fees, Xmas Tree costs
13. **A.O.B / Items for Next Meeting agenda**
14. **Dates of 2021 meetings**


11/2/20