**STOKE & HURLESTON PARISH COUNCIL**

**www.stokeandhurleston-pc.gov.uk**

Minutes of Meeting held on 14th September 2020 @ 7.30pm

 **Virtual meeting Via Zoom .**

**Councillors Present**:, Mrs Valerie Pickford (**VP**) (Chair) Mike Kosh (**MK)** Christine Bowen (**CB**) Mr Fred West (**FW**)**,** Mr Ken Hough (**KH**) Robert Darlington (**RD**)Mrs Helen Exley (**The Clerk**)

|  **Point**  | **Agenda point** | **Raised By** | **Action** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1. | **Apologies: -** none |  Chair | Clerk | 14/09/20 |
| 2. | **Declaration of Councillors Interests**:-There were no declarations registered from any Cllrs present. | The Clerk | The Clerk | 14/09/20 |
| 3. | **Matters arising from previous Minutes & Approval:** -The Minutes of 07/07/20 were signed and agreed as accurate by all Councillors present. Proposed by **MK** and 2nded by **CB****Matters arising:-** none |  Chair | N/A | 14/09/20 |
| 4. | **Open Forum:-**No members of the public were present | General Public | The Clerk | 14/09/20 |
| 5. | **Borough Councillor:-****SP** not in attendance. | Chair | SP | 14/09/20 |
| 6. | **Highways Update**: -* Hedge separating the Old Chester Road & Stoke Hall Lane junction has been reported to CEC Highways again to chase. Discussion about whether to employ local farmers to cut it back. **Clerk** to chase CEC again for a response.
* Matrix signs – virtual meeting /phone call scheduled for the developer with the relevant parishes regarding matrix signs, but not taken place yet. **MK** stated that if nothing has happened in the next 2/3 weeks then he will approach CEC independently to push forward the purchase of the signs. Money has already been paid to CEC through the 106 agreement, therefore there should be no issue with the purchase.
* Road surface – Canal bridge 100. Road surface on either side is in a poor state and tarmac is becoming eroded due to the vehicles pulling into the verges. Drivers also pushing into the resident’s hedge by the bridge, when avoiding oncoming traffic. Tractors & horseboxes using this lane and road edge is becoming worse. Needs to be repaired. **VP** to e mail photos for the clerk to upload onto CEC website and send to **SP**
* Railings at Hurleston lights. Question as to whether there is a footpath by the damaged railings – there isn’t, so the railing repair is private matter. No action required.
 | Chair | MK/Clerk/Chair | ongoing |
|  | * Ownership update on wooded area by pub carpark – **Clerk** has contacted CEC – they don’t own this bit of land. Contacted Land Registry and applied for confirmation of ownership and now awaiting results within next 2 weeks. Rubbish being dumped at this location and residents are keen to improve the look of the area, therefore need to establish the ownership of the land.
 | Chair | The Clerk | ongoing |
| 7. | **Lengthsman duties:-*** Bin at Blackberry farm is now empty and the Clerk is looking at ways of securing it so that only CEC and Peter are able to use it. Discussion about moving it, but no likely location for it. If it continues to be abused, then SHPC will get it removed. Local resident confirmed that it is not locals that use it and when he approaches users they are often abusive.
 | Clerk | Clerk | ongoing |
| 8. | **Parish Council Noticeboard:-**Parish Council is required to provide a noticeboard for the parish, so is currently reviewing a suitable site for a new board. Possible locations include by Millennium bench (see Minute 6 -ownership of land) or small area of land opposite at apex of road.It was proposed by **CB** and 2nded by **VP** that the clerk obtain quotes for the cost of purchasing a new board which can then be sited in a suitable location – to be decided.  | Chair | Clerk | ongoing |
| 9. | **Clerk’s report:-*** Website accessibility requirements – by 23rd Sept all Parish councils have to show intent that websites will be compliant for all with disabilities to have access to the PC website, due to Local Government Act 2018 This is quite a complex process to update the website so it needs to be outsourced. IntouchCRM, current website host, have quoted £400 +Vat to update website and ensure that this is compliant. It was proposed by **VP** and 2nded by **MK** that the Clerk authorise IntouchCRM to carry out update for the website to ensure compliance.
* Audit documentation now on the website for public to view
 | The Clerk | The Clerk | 07/12/20 |
| 10. | **Planning Matters :-***Current:-* *20/2642N – land at Chester Rd, erection of Haybarn.* No comment*Past:-**19/5015N – Stables at Bluestone crossroads. –* Neighbouring PC has requested involvement in resolving current noise issues.All councillors agreed that this is not within S&HPC land and no complaints have been raised from local residents, therefore the PC should not become involved. The Clerk to e mail Chair of Acton PC to state this. | The Chair | The Clerk | 07/12/20 |
| 11. | **Payment of accounts:-**Cheques issued:- * Helen Exley (clerks Fees) (527) £525.23
* Helen Exley Zoom meeting fees (528) £ 43.17
* Peter Wilson (529) £490.00

 Payments proposed by **VP** and 2nded by **RD**   | The Clerk | The Clerk  | 14/09/20 |
| 12. | **AOB:-****Christmas Tree** – **VP** to purchase and site. Lights to be powered from Neighbouring property.  | The Chair | The ChairCBThe Clerk | 07/12/20 |
| 13. | **Dates for 2020 meeting :-****7th December – 7.30pm** | The Clerk | The Clerk | 14/09/20 |

There being no further business, the Chairman declared the meeting closed @ 20.45pm

-------------------------------------------------------------------------**Chairman** ------------------------------------------------------**Date**